### GREAT WAKERING PARISH COUNCIL

**Minutes** of the Finance/Personnel Committee Meeting held on Monday 13th January 2020, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 3.30 p.m

Present:- Councillors Blunden, R. Efde (Chair) and Goodwin.

In attendance:- S. Hyatt (Parish Clerk)

1. **The Chair to declare the Meeting open.**

 Meeting declared open at 3.43pm**.**

1. **To elect a Chairman of the Committee.**

*Resolved* that Councillor Efde be elected Chair.

1. **To receive apologies for absence.**

Apologies received from Councillor Wilkins.

1. **To receive declarations of interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

None received.

1. **To agree as a correct record the minutes of the Finance/Personnel Committee Meeting of the 15th January 2019.**

 *Resolved* that the minutes be accepted.

1. **The meeting will stand adjourned to permit Parishioners of Great Wakering to address the Council.**

No comment.

1. **To discuss proposals in respect of the 2020/2021 budget and Precept and to agree the recommendation to be made to the Full Council.**

*Resolved* that minor amendment be made to the proposed budget and that the recommended precept increase be 2%.

1. **To agree the updated grievance and disciplinary policy.**

*Resolved* the updated policy be approved.

Meeting Closed 4.37pm